

## **Our Minds Matter (OMM)**

### **Research Analyst, contractor**

#### **Overview:**

Our Minds Matter (OMM) is a youth-led movement working toward the day when no teen dies by suicide. The OMM program, launched in 2016, is an upstream suicide prevention model based on resiliency research and the power of peer-to-peer influence amongst adolescents. Since OMM's launch, we have expanded from 16 schools in Fairfax County, VA to over 143 schools nationwide as of January 2023.

Today, we are in the process of developing a pilot after-school, community-based program that will reach a wider group of young people via community and teen centers in Fairfax County, VA.

OMM is seeking a research analyst to support OMM staff with needs assessment efforts, including the collection, organization and analysis of both qualitative and quantitative data from eleven Fairfax County, VA teen/community center sites that will inform program adaptations for OMM to best reach youth within these non-school settings.

OMM actively centers justice, equity, and inclusion in our program strategy, program content, organizational workplace, and staff. We strongly encourage applications from BIPOC, people of underrepresented ethnic and religious backgrounds, people of all gender identities, members of the LGBTQIA+ community, persons with disabilities, and members of other marginalized communities.

#### **Key Responsibilities & Project Deliverables:**

Our Minds Matter is seeking a research analyst for the following:

- Focus Group data collection and analysis
  - Provide support for focus groups under the direction of the Director of Impact
  - Attend in-person focus group meetings, led by OMM staff, with both youth and teen/community center staff at each 11 sites
  - Take thorough notes of what's communicated during these meetings
  - Assist with organization or analysis of additional information and data collected during these meetings
  - Analyze focus group data using qualitative data analysis techniques and tools and with an equity lens (e.g. regularly examines one's own biases, recognizes the limitations of findings based on who is represented in data, etc.)

- Identify and report themes from the qualitative data collected within timeline
- Quantitative survey coding and analysis
  - Perform data entry and coding for hard copy surveys completed by youth at each 11 sites
  - Conduct data cleaning and perform statistical analyses on survey data
  - Independently develop charts, figures, and analytical text for reports of survey findings to be shared with OMM staff

### **Project Support:**

Communicate with OMM's Director of Impact to understand the purpose of the quantitative and qualitative data collection and analysis to best support this project. The initial meeting with DI will result in a more thorough explanation of the project and desired deliverables. DI will continue to provide consultation, check-ins, and review on an ongoing basis. At the halfway point of the project, DI will assess the progress on project deliverables, quality, and timeline and make any necessary adjustments. Additional support or clarity on project deliverables can be scheduled on an as-needed basis.

### **Project Length:**

Feb. 15th - June 15th

*\*Potential for longer term collaboration following successful completion of project deliverables*

### **Project Compensation:**

\$4,000-\$6,000 (\$50 an hour, 20-30 hr/month for approximately 4 months)

### **Location:**

The ideal candidate would be located in the DMV (Washington DC metro, Maryland, & Northern Virginia) area and is expected to attend the focus groups on-site. OMM will provide mileage reimbursement for travel to site visits.

### **Required Skills:**

- At least a Master's degree in social sciences, education, public policy, public health or a related field, with course work, training, and experience in qualitative and quantitative research methods and data analysis
- A strong understanding of social science research methods and processes
- Experience supporting qualitative data collection (e.g. focus groups) and data management in applied settings
- Experience with qualitative and quantitative methodology and analysis; knowledge of qualitative and quantitative analysis software strongly preferred
- Experience with statistical software (SPSS and other qualitative data analysis software)

- Ability to accurately summarize the content of focus groups
- Ability to present data and research findings in a variety of formats that clearly identify patterns in the data (e.g. reports, oral/visual presentations)
- A commitment to ethics and equity in research practices

**Desired Qualifications:**

- Accuracy and attention to detail
- Experience working with non-profit organizations
- Enjoys collaborating and problem solving with a team
- Passion for improving culture around mental health
- Ability to work effectively as part of a team with a high degree of self-motivation

To apply, please follow this link: <http://bit.ly/analyst23>. Please let us know what accommodations you might need when applying or if invited for an interview.